RISK ASSESSMENT

Five steps to a risk assessment

A simple way to think about risk at work.

1 

Spot the hazards

Walk round and look at what could cause harm.

2 

Who could be harmed?

Think about staff, visitors, contractors and the public.

3 

Decide on precautions

Remove the hazard or reduce the risk.

4 

Record and act

Write down your findings and put them in place.

5 

Review

Check it still works. Update after any change.