Worked example – a fictional day out. Write in your own plans.

Day itinerary

Saturday 13 March 2027 - Exampleton

Date	Saturday 13/03/2027	**Location**	Exampleton
Who is going	Sam, Alex and Ava	**Contact on the day**	07700 900123

Time	What	Where	Booked / cost
8:30am	Breakfast at the guest house	Harbour View Guest House	Included
10:00am	Castle tour	Exampleton Castle	Booked, £36.00
12:30pm	Picnic lunch	The headland	Packed
2:00pm	Walk back along the coast path	Coast path	Free
4:00pm	Ice cream and shops	High Street	About £15.00
7:00pm	Fish and chips	The front	About £28.00

Notes and reminders

Castle closes at 5pm. Check the weather the night before. Take the car park ticket.