Worked example – a fictional Year 4 week. Replace every detail with your own.

Weekly lesson plan

Class: Year 4 Week commencing: Monday 16 November

	Monday	Tuesday	Wednesday	Thursday	Friday
Registration	Spelling check	Reading for pleasure	Class vote	Times tables	Star of the week
Lesson 1	English: story openings	English: setting description	English: planning a story	English: writing	English: editing
Lesson 2	Maths: fractions	Maths: fractions of amounts	Maths: decimals	Maths: decimals	Maths: review quiz
Lesson 3	Science: states of matter	PE (hall)	Science: melting	History: Romans	Art: Roman mosaics
Lesson 4	Music	Computing: typing	Geography: rivers	History: Romans	Assembly

Resources to prepare

- Fraction counters
- Mosaic tiles (Friday)

Assessment this week

- Maths quiz Friday
- Writing sample Thursday

Reminders

- Trip letters back by Wednesday
- Hall booked Tuesday

Worked example - a fictional Year 4 week. Replace every detail with your own.

How to use this template

Use this as a week-at-a-glance for one class. Lesson rows are blank labels so they fit your own timetable.

1. **Fill in the class and week.** Write the week commencing date by hand each time.
2. **Rename the rows.** Replace 'Lesson 1' and so on with your own timetable slots or times.
3. **Add the main focus for each lesson.** Keep each box to a few words and link out to your fuller plan.
4. **Use the boxes underneath.** Note resources to prepare, assessment points and reminders.