Worked example - tick each organisation once you have told them

Change of address checklist

New address: 4 Sample Road, Newtown EF3 4GH

Move date 18/12/2026

Mail redirected from 18/12/2026

Money

- [x] Bank and building society
- [x] Credit and store cards
- [ ] Pension providers
- [ ] Savings and investment accounts
- [x] Loan or mortgage lender
- [ ] Credit union

Home and bills

- [x] Energy supplier
- [x] Water company
- [x] Broadband and landline
- [ ] Mobile phone provider
- [x] Home and contents insurance
- [ ] TV licence
- [ ] Council
- [ ] Landlord or letting agent

Health

- [ ] GP surgery
- [ ] Dentist
- [ ] Optician
- [ ] Hospital or clinic appointments
- [ ] Pharmacy
- [ ] Vet and pet microchip database

Travel and official

- [x] Driving licence
- [x] Vehicle registration and insurance
- [x] Employer or payroll
- [ ] Electoral register
- [ ] School, nursery or college
- [ ] Tax and benefits offices

Everything else

- [ ] Online shopping accounts
- [ ] Subscriptions and streaming
- [ ] Loyalty and store cards
- [ ] Clubs and memberships
- [ ] Charities you give to
- [ ] Family and friends
- [x] Book club
- [ ] Parish newsletter

Notes and reference numbers

Insurer: policy changes confirmed by email 02/12

Energy: new meter reading sent 18/12

Worked example - tick each organisation once you have told them

How to use this template

When you move, a surprising number of organisations need your new address. Use this list to keep track of who you have told.

1. **Write your new address and move date.** Keep it handy so you can copy it exactly.
2. **Tell the important ones first.** Banks, insurers, your employer and the council usually matter most.
3. **Tick them off.** Use the spare lines for anything not on the list.
4. **Check again after a month.** Look out for post still going to the old address.

Check GOV.UK for how to update your address with government services. This list is a memory aid, not legal or financial advice.