Worked example - a move part-way through. Tick boxes as you go and add your own tasks.

Moving house checklist

Moving date: Friday 18 December 2026

Moving from	12 Example Street, Anytown	**Moving to**	4 Sample Road, Newtown
Moving date	Friday 18/12/2026	**Removals or van**	Example Movers, 07700 900123
Key handover time	10:00 at the agent	**Main contact on the day**	Sam Taylor, 07700 900456

8 weeks before

- [x] Start a moving folder for paperwork
- [x] Get quotes from removal firms or plan a van
- [x] Sort what to keep, sell or donate
- [x] Check your key dates and notice periods
- [x] Order boxes, tape and marker pens
- [x] Measure big furniture and new doorways
- [x] Book time off work for moving week
- [x] Book the cattery for moving day

4 weeks before

- [x] Book your removal firm or van
- [x] Start packing rooms you rarely use
- [x] Set up mail redirection
- [x] Tell your child's school or nursery
- [x] Arrange parking for the van at both ends
- [ ] Book a clean for the old home, if needed
- [ ] Plan childcare and pet care for moving day
- [ ] Start the change of address list

2 weeks before

- [x] Arrange broadband at the new home
- [x] Set up or transfer energy and water
- [x] Tell your bank and insurers
- [ ] Update your driving licence and vehicle details
- [ ] Use up food in the freezer and cupboards
- [ ] Pack non-essentials and label by room
- [ ] Return library books and borrowed items
- [ ] Cancel the window cleaner

1 week before

- [ ] Confirm times with the removers and agent
- [ ] Pack a first-night box
- [ ] Defrost the fridge and freezer
- [ ] Disconnect the washing machine
- [ ] Charge phones and power banks
- [ ] Collect spare keys to hand back
- [ ] Print directions and contact numbers
- [ ] Pack the pet carrier

The day before

- [ ] Finish packing and label every box
- [ ] Pack an essentials bag to carry yourself
- [ ] Check the van's parking is clear
- [ ] Take down curtains and shelves you are taking
- [ ] Have an early night
- [ ] Put the cat's food in the bag

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Moving day

- [ ] Photograph meter readings at the old home
- [ ] Walk every room, cupboard and the loft
- [ ] Close windows and lock up
- [ ] Hand over the keys as agreed
- [ ] Photograph meter readings at the new home
- [ ] Check each room and photograph any damage
- [ ] Tell the movers where each box goes
- [ ] Unpack the kettle and the first-night box

After you move

- [ ] Unpack the beds and kitchen first
- [ ] Find the stopcock, fuse box and boiler
- [ ] Test smoke and carbon monoxide alarms
- [ ] Check redirected post is arriving
- [ ] Register with a local GP and dentist
- [ ] Finish the change of address list
- [ ] Check bin and recycling days
- [ ] Recycle boxes and packing materials

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How to use this template

A move is easier when the jobs are spread over several weeks instead of crammed into the last few days. Work down the list from the top and add your own tasks in the spare lines.

1. **Fill in the key details.** Write your moving date, both addresses and who is moving you before you start ticking.
2. **Start eight weeks out if you can.** If your move is sooner, begin at the heading that matches your timeline and catch up on the earlier ones as you can.
3. **Tick as you go.** Print a fresh copy if the page gets messy, or fill it in on screen.
4. **Use the change of address list.** Our companion checklist lists who to tell about your new address and gives you a space to note each one.

Tips

- Keep passports, keys, medication and chargers with you rather than in a box on the van.
- Photograph meter readings and the condition of each room on the day you leave and the day you arrive.

This checklist is a memory aid, not legal or financial advice. Your own contracts, such as a tenancy or sale agreement, set out what you need to do and when.